

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING**

Minutes

December 12, 2016

General Brown Room - Jr./Sr. High School

SPECIAL Meeting

The meeting was called to order at 6:00 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Jamie Lee; Cathy Pitkin; Michael Ward

Members Absent: Brien Spooner

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Debra Bennett, District Clerk; Mrs. Nicole Donaldson

RECOMMENDATIONS AND ACTION

1. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the **4-year tenure year track appointment of Nicole L. Donaldson**, as **School District Administrator** in the tenure area of School District Administrator, with an effective date of **January 9, 2017**, and with an **annual salary of \$86,000 (prorated)**.
Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 6-0.

2. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employee(s) have received FINAL CLEARANCE from SED:
Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 6-0.
 - **Nicole L. Donaldson** - School District Administrator

3. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education authorizes the Superintendent of Schools to execute a shared food service agreement with the Jefferson-Lewis BOCES.
Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 6-0.

4. Board Discussion - Following discussion there was consensus to hold the Capital Project Informational Meeting on Tuesday, January 31, 2017 at 6 p.m. in the Jr.-Sr. High School Cafeteria.

MOTION FOR ADJOURNMENT

5. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for adjournment by Michael Ward, seconded by Cathy Pitkin, with motion approved 6-0.

Time adjourned: 6:04 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated December 12, 2016